

## **Annex 3**

### **Information on the processing of personal data of beneficiaries**

#### **Preamble**

Pursuant to art. 13 of the General Data Protection Regulation - European Regulation (EU) No 679/2016 (hereinafter: GDPR), the Board of the Emilia-Romagna Region, as "Data Controller", is required to provide you with information regarding the use of your personal data.

#### **Identity and contact details of the data controller**

The Data Controller of the personal data referred to in this notice is the Board of the Emilia-Romagna Region (hereinafter the Body), with headquarters in Bologna, Viale Aldo Moro No 52 - 40127, Italy.

In order to simplify the methods of forwarding and reduce the time for feedback, we invite you to submit your request to the Emilia-Romagna Region, Public Relations Office (URP), in writing or by going directly to the URP counter. The URP offices are open from Monday to Friday from h. 9:00 to h. 13:00 in Viale Aldo Moro No 52, 40127 Bologna (Italy): telephone 0039 800-662200, fax 0039 051-527.5360, e-mail: [privacy@regione.emilia-romagna.it](mailto:privacy@regione.emilia-romagna.it)

#### **The Data Protection Officer**

The Data Protection Officer designated by the Body can be contacted at the email address [dpo@regione.emilia-romagna.it](mailto:dpo@regione.emilia-romagna.it) or at the headquarters of the Emilia-Romagna Region of Viale Aldo Moro No 30.

#### **Data processors**

The Body may make use of third parties for the performance of activities and related processing of personal data for which we retain ownership. In accordance with the provisions of the legislation, these subjects ensure levels of experience, capacity and reliability such as to guarantee compliance with the current provisions on processing, including the profile of data security.

Instructions, tasks and charges for these third parties are formalized by designating them as "Data Processors". These subjects are submitted to periodic checks in order to ascertain the maintenance of the guarantee levels recorded on the occasion of the assignment of the initial assignment.

#### **Persons authorized to data processing**

Your personal data are processed by internal personnel previously authorized and designated as the processor, to whom appropriate instructions are given regarding measures, measures, modus operandi, all aimed at the concrete protection of your personal data.

#### **Purpose and legal basis of the processing**

The processing of your personal data is carried out by the Body for the performance of institutional functions; this includes raising public awareness and fostering public knowledge of the risks, rules, safeguards and rights concerning the processing of personal data as well as promoting data controllers' and processors' knowledge of the obligations imposed on them by the GDPR (Article 57(1), letters b) and d). Therefore, pursuant to art.

6 paragraph 1 lett. e) of GDPR, it does not require your consent. Personal data are processed for the purpose of implementation of the projects selected for funding in the framework of Interreg V-B Adriatic Ionian Programme.

### **Recipients of personal data**

Your personal data are not subject to communication or dissemination, unless differently foreseen by EU Regulations.

### **Transfer of personal data to non-EU countries**

Your personal data are not transferred outside the European Union, unless differently foreseen by EU Regulations, and with the exception to the IPA Partner States involved in ADRION Programme.

### **Retention period**

Your data are kept for a period not exceeding that necessary for the pursuit of the aforementioned purposes. To this end, through periodic checks, the strict relevance, non-excess and indispensability of the data with respect to the relationship, performance or assignment in progress, to be established or terminated, is constantly checked, also with reference to the data you provide on your own initiative. The data which, even after the verifications, are excessive or irrelevant or not indispensable are not used, except for the possible conservation, according to the law, of the act or of the document that contains them.

### **Your rights**

As an interested party, you have the right to:

- access to personal data;
- obtain the correction or cancellation of personal data or the limitation of their treatment
- oppose the treatment;
- lodge a complaint with the Guarantor for the protection of personal data.

### **Provision of data**

The provision of your data is optional, but necessary for the purposes indicated above. Failure to provide them will result in the impossibility of signing the present subsidy contract.