

**Interreg**



Co-funded by  
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**IPA** ADRION

*IPA ADRION state of play*  
*Legal programme documents*

*11° IPA ADRION Monitoring Committee meeting*  
*Online meeting*



# STATE OF PLAY OF THE FINANCING AGREEMENTS

## JUNE 2024: FINALIZATION OF THE SIGNATURE OF THE FAs BY ALL THE IPA COUNTRIES

*The MS signature defines the entry into force of the FA*

Country	CE Signature	MA Signature	MS signature
Albania	12/01/2024	22/01/2024	28/03/2024
Montenegro	26/07/2023	04/08/2023	17/10/2023
North Macedonia	26/07/2023	04/08/2023	29/12/2023
Serbia	26/07/2023	04/08/2023	06/11/2023
BiH	26/07/2023	04/08/2023	26/03/2024

# STATE OF PLAY OF THE DESCRIPTION OF MANAGEMENT AND CONTROL SYSTEM DOCUMENT

**30<sup>TH</sup>JUNE 2023: ADOPTION OF THE IPA ADRION DOCUMENT OF DESCRIPTION OF MANAGEMENT AND CONTROL SYSTEM** with Administrative Decision n. 14442 of Director General Resources, Europe, Institutions and Innovation.

Version transmitted to IPA Adrion Audit Authority in the first days of July

## **NOTE:**

Considered as a “living document”, mirroring the evolution and changes that might affect the Managing Authority’s organization, also possibly due to internal administrative modifications.

Its **update** is therefore provided whenever deemed necessary and the related communication is immediately given to the Audit Authority

# IPA Adrion Document of description of management and control system - CONTENT

## Content:

- Chapt.1            **General information**
- Chapt.2            **Description of Managing Authority's organization**
- Chapt.3            **Description of Body carrying out the accounting function**
- Chapt.4            **Description of JOINT ELECTRONIC SYSTEM**

**List of Annexes (no. 24)**

# IPA Adrion Document of description of management and control system - ANNEXES

1	Interreg Programme 2021-2027	6.1.7	1st call - Project partner declaration
2	Det. n. 2655 – Setting up the GoA of the Programme	6.1.8	1st call – Template partnership agreement
3	Regional Act n. 46/2023 – Definition of the Programme’s Authorities	6.1.9	1st call – Template subsidy contract
4	Financing Agreements	6.1.10	1st call – Jems guidelines
5	IPA ADRION List of National Contact Points	7	Assessment Manual
6	Call for proposals application packages	8	IPA ADRION MC Rules of Procedure
6.1	1st call for proposals application package	9	Agreement pursuant to art. 3 – D.LGS 281/97)
6.1.1	1st call - Associated partner declaration	10	Questionnaire concerning the control system to all Partner States
6.1.2	1st call – Offline AF template	11	FLC system description per country data sheets
6.1.3	1st call – Offline AF template – editable	12	Independent FLC Certificate
6.1.4	1st call – Application Manual	13	Independent FLC Checklist and Report
6.1.5	1st call – Call announcement	14	Manual for controllers
6.1.6	1st call – Lead Applicant Declaration	15	Risk-based Management Verifications Methodology

# IPA Adrion Document of description of management and control system - ANNEXES

16	Implementation Manual
17	LP Checklist
18	Accounting Function Unit manual of procedure
19	Protocollo unico di colloquio (Unified Protocol of Information Transmission to Italy's Central Accountancy Monitoring System)
19.1	Tabelle di contesto
19.2	Circolare PUC 2021-2027
20	<i>Quality controls checklist</i>
21	Training MA/JS
22	Decision n. 6 of January 2023 of the Head of the Department
23	<i>Art-ER Code of conduct</i>
24	<i>Jems diagram</i>

# IPA ADRION CONTROL SYSTEM

## NOTE:

- The MA promotes coordination activities between the national control systems by establishing, through the support of the JS, a network of bodies/authorities in charge of the first level control.
- Harmonized and coordinated approach within all Programme area is ensured by a Controllers Manual and checklists drafted by MA/JS, to be used by all the controllers. The checks performed by the controllers are done in accordance with check list jointly shared by the Programme and the FLC network of controllers.
- The Use of **JEMS (Joint Electronic Monitoring System)** ensures the supervision of the processes linked to the beneficiaries' expenditure progress and its correctness, before submitting the payment request to the Commission

# IPA ADRION CONTROL SYSTEM

## **MA AND JS STAFF INVOLVED:**

MA and JS staff involved in the coordination of the controllers belong to the following Areas:

- ❖ (MA) Body carrying out the accounting function: Salvatore Maltese (Head), Elena Cavani (officer), Ziza Ramadani (officer).
- ❖ (MA) Legal officer: Rossana Pruni
- ❖ (JS) Finance Lead officer: Marco Zecchinato

# IPA Adrion National Control Systems

## IPA ADRION PARTNER COUNTRIES' TYPES OF VERIFICATION SYSTEMS

**Bosnia and Herzegovina**  
*(centralized)*  
Ministry of Finance and Treasury BIH,  
Control Body

**Albania**  
*(centralized)*  
State Agency for the Strategic  
Programming and Aid Coordination  
(SASPAC)

**Montenegro**  
*(centralized)*  
Ministry of Finance  
Directorate for Finance and  
Contracting of the EU Assistance  
Funds (CFCU)

**Serbia**  
*(centralized)*  
Ministry of Finance, Department  
for Contracting and Financing of EU  
Funded Programmes (CFCU)  
Division for FLC

**North Macedonia**  
*(centralized)*  
Secretariat for European  
Affairs  
Sector for Coordination of  
European Funds and Other  
Foreign Assistance

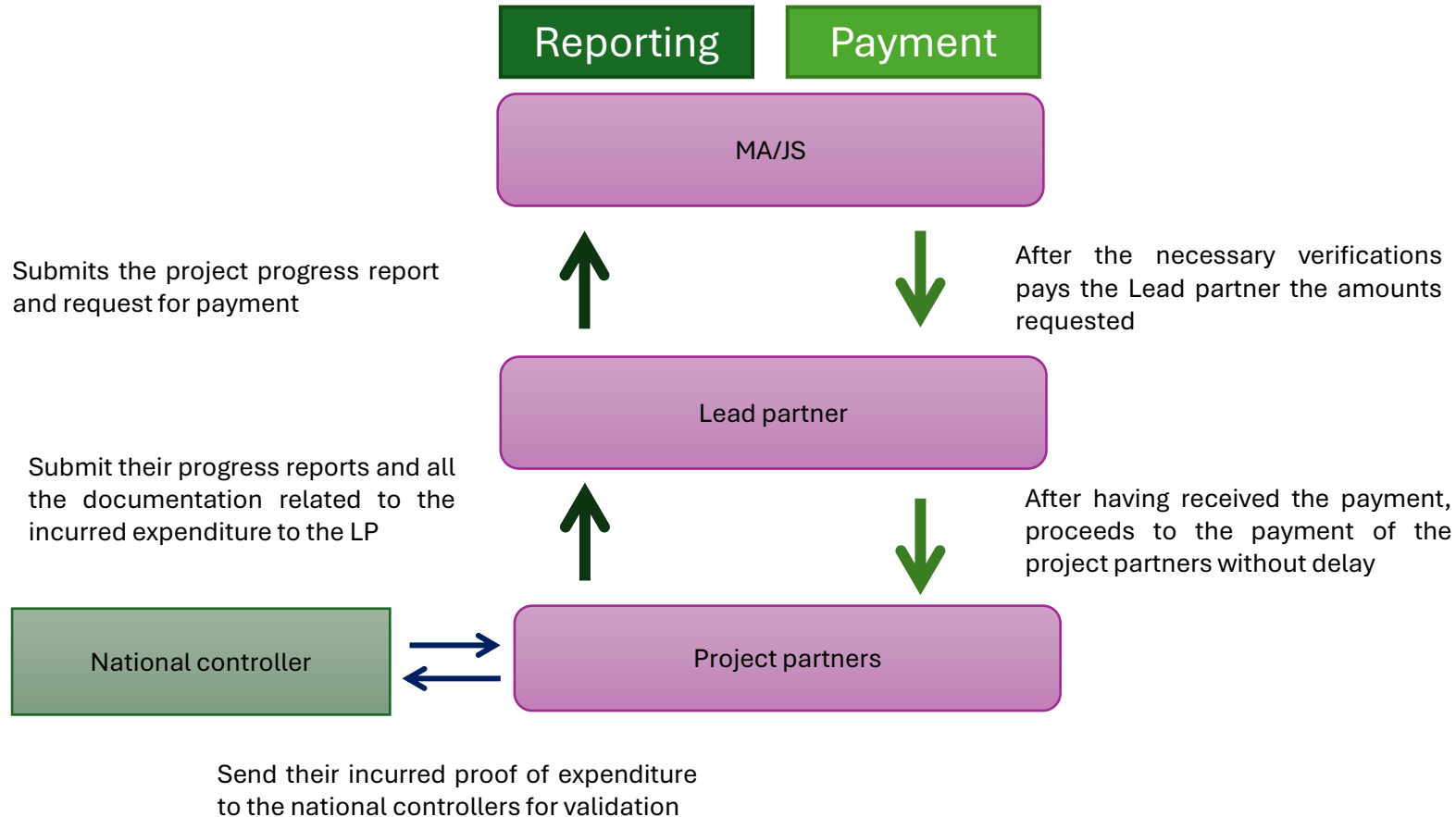
**Italy**  
*(decentralized)*  
Department for the Cohesion Policies

**Slovenia**  
*(centralized)*  
Ministry of Cohesion and Regional  
Development - MCRD  
Control Division

**Croatia**  
*(centralized)*  
Ministry of Regional Development  
and EU Funds

**Greece**  
*(centralized)*  
Ministry of Economy and Finance  
Certifying & Verifying Authority

# Request for payment



## National Controllers

In charge to:

- verify the expenditures incurred by the beneficiaries:
- Issue the related Certification

## JS

In charge to:

- Monitor the state of projects' implementation progress, considering The financial, technical and communication perspectives

## MA

In charge to:

- Ensure the reliability of the management verification process
- Provide payments to the beneficiaries

# Consultation process with Representatives of the national controllers on the draft Manual produced by the MA/JS – Upcoming event on 1-2 October 2024

<p>1<sup>st</sup> round of comments in writing by Controllers and <b>1<sup>st</sup> online meeting with Controllers</b></p>	<p>25 July 2024</p>	<p><b>Participation to the meeting: Delegations of 7 countries</b></p>
<p>2<sup>nd</sup> round of comments in writing by Controllers and <b>2<sup>nd</sup> online meeting with Controllers</b></p>	<p>3 September 2024</p>	<p>Participation to the meeting: Delegations of 8 countries</p>
<p><b>3<sup>rd</sup> online meeting with Controllers</b> dedicated to the RBMV methodology document and to the finalization of the draft Manual</p>	<p>9 September 2024</p>	<p>Participation to the meeting: Delegations of 7 countries</p>
<p><b><u>NEXT PLANNED MEETING:</u></b> National Controllers meeting, dedicated to the presentation of <u>Controllers manual; risk based management verification methodology, fraud-risk self assessment</u></p>	<p><b><u>1-2 October 2024</u></b></p>	<p>Participation to the meeting has been confirmed by 8 countries out of 9 in presence, 1 online</p>

# IPA ADRION Programme Manual for Controllers

The final draft of the **Manual for Controllers** has been finalized on **11.09.2024** and, in addition to the Manual itself, includes the following annexes:

*Annex 1: Typology of “errors” for management verifications (as in Jems)*

*Annex 2: Questionnaire on the national control system*

*Annex 3: Control Checklist (harmonized tool for controllers)*

*Annex 4: Control Certificate (harmonized tool for controllers)*

*Annex 5: Control Report (harmonized tool for controllers)*

*Annex 6: Inspection Report template for on-the-spot checks (harmonized tool for controllers)*

*Annex 7: Information for cases where irregularities are to be reported to relevant national institutions*

*Annex 8: Absence of conflict-of-interest Declaration Form*

*Annex 9: ANNEX II of the Financing agreement for the Interreg programme (Interreg VI-B) IPA Adriatic Ionian - Public procurement*

NOTE: in addition, the MA, with the cooperation of National Controllers and the Audit Authority, developed a **methodology for risk-based management verifications** to be applied for the whole programme and by all controllers. Such methodology is based on a risk assessment conducted by the MA ex-ante and in writing, in line with Article 74(2) of the CPR. The risk assessment and the methodology constitute a separate document (referred to as ***RBMV methodology*** in brief). [Version 10.09.2024]