

**Interreg**



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**IPA** ADRION

# Independent evaluation programme process Kick off

*12° IPA ADRION MC meeting  
Ljubljana, 12-13 November 2024*

*IPA ADRION Joint Secretariat*



## Evaluation plan approved on 23 November 2023



The evaluation plan:

- Provides a general overview on how to proceed with the evaluation exercise
- Indicates the type or evaluations that can be performed:

operational



One or more of the  
following criteria:



Selection of topics:

- Effectiveness
  - Efficiency
  - Relevance
  - EU added value
- Themes
  - Programme achievements (output and result indicators)
  - EU added value (contribution to EU policies, EU enlargement to Western Balkans and Green Agenda for the Western Balkans)
  - Simplified Cost Options



**Budget:**  
**EUR 80.000**  
**(VAT excl)**

Period of analysis: 2025-2027. Limited outcomes can be expected in 2025  
Provisional allocation of resources: EUR 50.000 (VAT excluded)

## Evaluation plan approved on 23 November 2023



The evaluation plan:

impact → assess the programme contribution to EU enlargement and to Western Balkans

Period of analysis: 2028-2029. Final delivery by 30 June 2029 (art. 35 of CPR)  
 Provisional allocation of resources: EUR 30.000 (VAT excluded)

### Overall approved timeline

	2024		2025		2026		2027		2028		2029	
	1st semester	2nd semester	1st semester	2nd semester	1st semester	2nd semester	1st semester	2nd semester	1st semester	2nd semester	1st semester	2nd semester
analysis on programme performance												
impact evaluation												

**Art. 30.1 lett. d) of Interreg Regulation – MC tasks:**

- a) The adoption of the evaluation plan and its updates;
- b) The approval of the Terms of Reference for the selection of external experts;
- c) The approval of the Final Evaluation Report;
- d) The monitoring of the progress of programme implementation and the achievement of programme milestones and targets;
- e) The monitoring of the progress made in carrying out the evaluation and any follow up related to the findings;
- f) The monitoring of the implementation of communication and visibility actions.

**Art. 1.2 of IPA ADRION MC Rules of Procedure:**

Possibility of appointing subcommittees, working groups or similar bodies and to define their activities.

**Approved Evaluation Plan:**

The Evaluation group, whose composition shall be decided by the MC, may be designated to (indicative list of tasks):

- i. Represent the MC in the regular activities of the evaluation and reports to it;
- ii. Contribute to the definition of the evaluation plan technical aspects, e.g.: providing inputs and feedbacks, fine tuning the evaluation questions, facilitate the access to data at national/project partner level;
- iii. Sensitize national stakeholders in participating to surveys;
- iv. Review the evaluation reports, contribute to the definition of follow up measures to evaluation findings;
- v. Approve the proposed calendar of activities by MA/JS.

## Setting in place the inception phase



- Define the body (MC or evaluation group appointed by MC) in charge of adopting interim decisions and monitoring the progress of the evaluation exercise
- Confirm and/or redefine the selection of topics subject of the evaluation exercise in relation to the allocated financial resources.
- Confirm or postpone the time for starting the evaluation exercise
- Define the content of the ToR for the selection of external experts in charge of:
  - Drafting the evaluation methodology both for operational/performance and impact analysis, including e.g. desk research, surveys, tailor-made interviews to pre-selected stakeholders, questionnaires, data analysis, etc.;
  - Defining the evaluation questions;
  - Drafting interim and final reports by highlighting the detected findings and answers to the agreed evaluation questions;

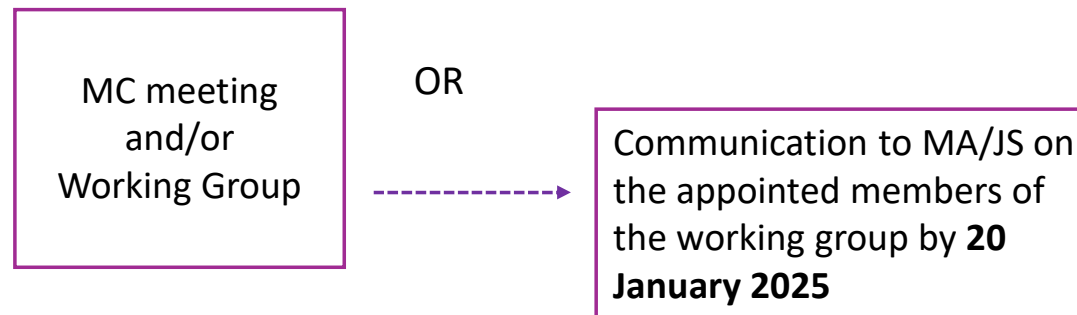
as well as an indicative calendar for the procurement process in accordance with the relevant rules of public procurement

Possible contribution following IPA ADRION JS participation in INTERACT activities aimed at streamlining the evaluation process and delivering preliminary tools supporting/lightening experts' tasks and engagement shall be presented and discussed

## Setting in place the inception phase



- MC readiness to express its position regarding its engagement in the evaluation exercise (direct involvement and/or appointed working group/subcommittee) – dedicated (online) meeting necessary?
- Proposed first (online) meeting: **week 1-3 February 2025**



- Proposed **agenda** discussed either with the a) MC Chair or b) with the appointed members on **23 January 2025**

Draft agenda shall include:

- Information on type public procurement and indicative calendar
- Need of having dedicated Rules of Procedure or informal housekeeping rules
- Initiate discussion on the topics that shall be subject of the evaluation exercise
- Calendar of next steps