Crna Gora
Ministarstvo evropskih poslova

VACANCY ANNOUNCEMENT

The Ministry of European Affairs (MEA) of Montenegro, as the National Authority of the Interreg IPA ADRION and Interreg Danube Region programmes (2021-2027) invites interested candidates to apply for the following position:

National Contact Point located in Podgorica

Qualifications and skills

- University degree;
- Fluency in both written and spoken English and the official languages in Montenegro;
- Good communication, organizational and presentation skills;
- Computer literacy;
- Driving license.

Professional experience

- At least 5 years of professional experience (compulsory);
- At least 3 years of experience in programme/project management (compulsory);
- Knowledge of procurement and grant award procedures applying to European Union external actions (PRAG) (compulsory);
- Experience in at least one EU-funded project in the last 5 years (compulsory);
- Experience in project monitoring and/or reporting and financial management (asset);
- Experience with / in public administration (asset); and
- Knowledge about INTERREG IPA Programmes (asset).

Application procedure

Interested candidates have to submit following application documents:

- A curriculum vitae (CV) in Europass format (in English);
- A motivation letter in English;
- Photocopy of University degree;
- Photocopy of valid driving licence.

Interested candidates should send application documents by 18 June 2025, until 15:00 to the following email address: jasna.bulatovic@mep.gov.me, specifying in the Subject: National Contact Point for the Interreg IPA ADRION and Interreg Danube Region programmes (2021-2027).

Only short-listed candidates shall be contacted for an interview.

Adresa: Bulevar Ivana Crnojevića 167
81 000 Podgorica, Crna Gora
tel: +382 20 481 301

me4.eu eu4.me
ja za evropu evropa za mene